

Town of Carney Regular Council Meeting Agenda & Minutes

Town Council a/k/a The Board of Trustees of the Town of Carney will meet at 6:00 pm on Thursday, July 13th, 2023, at the Community Center.

Any person addressing the Council has three minutes to express their concerns and/or opinions.

Call to Order: Meeting was called to order at 6:00pm by Mayor Gibbs.

Roll Call of Members

Present: Jason Hubach, Greg Wolfe, Constance Wallace, Darrel Gibbs

Absent: None

1. Discussion and possible action to approve the minutes to the previous meeting(s).

A motion to approve the minutes to both the Regular Meeting on 6.8.23 and the Special Meeting on 6.15.23 was made by Greg Wolfe, 2nd by Constance Wallace.

Yea: All Opposed: None

2. Discussion and possible action regarding the Police Department Report given by Chief Jeremy Gibbs.

A motion to approve the Police Department Report given by Chief Jeremy Gibbs was made by Jason Hubach, 2nd by Greg Wolfe.

Yea: All Opposed: None

3. Discussion and possible action regarding a proposed Policy for Personnel Time Management for the Carney Police Department.

A motion to approve the Personnel Time Management Policy & Procedure Number PD-23-01 was made by Greg Wolfe, 2nd by Jason Hubach.

Yea: All Opposed: None

4. Discussion and possible action regarding the Fire Department Report given by Mayor Gibbs.

A motion to approve the Fire Department Report given by Mayor Gibbs was made by Jason Hubach, 2nd by Constance Wallace.

Yea: All Opposed: None

5. Discussion and possible action on a quote to replace the tires on the Fire Department engine truck provided by Fred's Tire & Battery to in the amount of \$2,630.28.

A motion to approve the quote from Fred's Tire and Battery in the amount of \$2,630.28 was made by Darrel Gibbs. 2nd by Greg Wolfe.

Yea: All Opposed: None

6. Discussion and possible action regarding the Emergency Management Report given by Sarah Smith.

No Action- Nothing to Report

7. Discussion and possible action regarding the Town Administrator Report given by Phillip Newlun.

A motion to approve the Town Administrator Report given by Phillip Newlun was made by Jason Hubach, 2nd by Darrel Gibbs.

Yea: All Opposed: None

8. Discussion and possible action on a request from Clayton Beachy to address council regarding moving a 12X24 building onto his property located at 306 Maddox.

A motion to approve Mr. Beachy moving a 12X24 building onto his property at 306 Maddox was made by Darrel Gibbs, 2nd by Constance Wallace.

Yea: All Opposed: None

9. Discussion and possible action on a request for Sandra Tharp-Thee to address council regarding establishing a public library and small history museum in Carney.

No Action.

10. Discussion and possible action on a request from Craig and Carrie Hunt to address council seeking approval for Ag Business Use at 602 S Hwy 177.

No action- this is permitted use.

11. Discussion and possible action regarding an Application for Specific Use Permit from Roshan Budathoki.

No action- need to notify the Planning & Zoning Commission to set up a Notice of Public Hearing.

12. Discussion and possible action to apply the escrow credit of \$239.00 to reduce our 2023-2024 premium for the Worker's Compensation renewal.

A motion to apply the escrow credit of \$239.00 to our 2023-2024 premium for Worker's Compensation Policy was made by Greg Wolfe, 2nd by Jason Hubach.

Yea: All Opposed: None

13. Discussion and possible action to approve the terms of engagement letter from CPA, Amy Hale for fiscal year ending June 30, 2024.

A motion to approve the terms of engagement letter from CPA, Amy Hale for the FY ending June 30, 2024 was made by Greg Wolfe, 2nd by Darrel Gibbs.

Yea: All Opposed: None

14. Discussion and possible action to call a Special Election for the purpose of filling the Board of Trustees seat vacated by Jacob Thompson, to serve until the next general municipal election.

No action.

15. Discussion and possible action to go into executive session pursuant to 25 Oklahoma Statue, section 307 to discuss the employment, hiring, appointment, promotion, demotion, discipling, or resignation of Town Clerk-Treasurer/Court Clerk/Officer Manager, Tara Donovan.

A motion to enter executive session was made by Jason Hubach, 2nd Darrel Gibbs.

Yea: All Opposed: None

16. Discussion and possible action to return to Open Session.

A motion to return to Open Session was made by Darrel Gibbs, 2nd By Jason Hubach.

Yea: All Opposed: None

In the executive session only matters discussed were as set forth in the agenda, no action and no votes were taken.

17. Discussion and possible action regarding the employment, hiring, appointment, promotion, demotion, discipling, or resignation of Town Clerk-Treasurer/Court Clerk/Officer Manager, Tara Donovan.

A motion to increase Tara's required work hours from 30 to 35 hours per week, to increase the annual salary of the Court Clerk to \$23,727.10 and to increase the annual salary of the Office Manager to \$4,887.10 for a total annual increase of \$5,374.20 effective immediately was made by Darrel Gibbs, 2nd by Jason Hubach.

Yea: All Opposed: None

18. Discussion and possible action to approve vendor invoices and payroll.

A motion to approve vendor invoices and payroll was made by Greg Wolfe, 2nd by Jason Hubach.

Yea: All Opposed: None

19. New Business (any matter not known about, or which could not have been reasonably foreseen prior to the time of posting this agenda.)

No action.

20. Discussion and possible action to adjourn.

A motion to adjourn was made by Darrel Gibbs, 2nd by Constance Wallace.

Yea: All Opposed: None

Meeting was adjourned at 7:38pm

Approved by: _____ **Date:** _____